



NOTICE OF THE 22nd ANNUAL GENERAL MEETING

This is hereby noticed that the **22nd ANNUAL GENERAL MEETING** of the shareholders of **Hakkani Pulp & Paper Mills Limited** will be held on Thursday, the 27th December 2018 at 11.30 a.m at the "**Diamond Touch Community Complex**, 360 D. T. Road, (Bar Quarter), Pahartali, Chattogram" to transact the following business:

- Agenda-1 : To receive, consider and adopt the Audited Financial Statements of the company for the year ended 30th June 2018 together with the Reports of the Auditors' and the Directors' thereon.
- Agenda-2 : To declare and approve Dividend for the year ended 30th June 2018 as recommended by the Board of Directors.
- Agenda-3 : To elect Directors in terms of the relevant provision of Articles of Association of the company.
- Agenda-4 : To appoint Auditors for the year 2018-2019 and fix their remuneration.
- Agenda-5 : To appoint of professional for the Certification on Corporate Governance for the year 2018-2019 and fix their remuneration.
- Agenda-6 : To transact any other business of the company with the permission of the Chair.

By order of the Board

Mohammad Musa
Company Secretary

Dated : Chattogram
November 01, 2018

Notes:

1. The Record Date will be Sunday, November 25, 2018.
2. The Shareholders whose names would appear in the Register of Members of the Company on the Record Date will be eligible to attend the meeting.
3. A member eligible to attend and vote at the Annual General Meeting may appoint proxy to attend and vote on his / her behalf. The Proxy Form must be affixed with requisite revenue stamp and submit at the registered office of the Company not later than 48 hours before the time fixed for the Annual General Meeting.
4. Election of Directors will be held in terms of Articles of Association of the Company and relevant Rules / Circulars in force.
5. Shareholders are advised to update the change of address, if necessary, through their respective Depository Participant.
6. Admission to the meeting room will be strictly on production of the attendance slip sent with the Notice.